



# Brent



## Trading Standards Joint Advisory Board

**Monday 24 October 2016 at 7.00 pm**

Committee Room 5, Harrow Civic Centre, Station Road,  
Harrow, HA1 2XY

### Membership

### Representing

### Substitute Members

Councillors:

Jones  
Long  
Stopp  
Ferry  
Mithani  
Parmar

Brent  
Brent  
Brent  
Harrow  
Harrow  
Harrow

Councillors:

Hector  
Hossain  
Hall

### For further information contact:

(LB Brent) Joe Kwateng, Governance Officer  
0208 937 1354; [joe.kwateng@brent.gov.uk](mailto:joe.kwateng@brent.gov.uk)

(LB Harrow) Miriam Wearing, Senior Democratic Services Officer,  
0208 424 1542 [miriam.wearing@harrow.gov.uk](mailto:miriam.wearing@harrow.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)**

**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Election of Chair for the meeting (from amongst the Brent members)

Apologies for absence and clarification of alternate members

Item	Page
<b>1    Declarations of personal and prejudicial interests</b>	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
<b>2    Election of Chair</b>	
<b>3    Minutes of the previous meeting</b>	1 - 4
<b>4    Matters arising</b>	
<b>5    Deputations (if any)</b>	
<b>6    Trading Standards Annual report 2015/16</b>	5 - 26
This report details the work of the Trading Standards Consortium for 2015/16.	
<b>7    Enforcement of Legislation Concerning Letting Agents Redress Scheme</b>	27 - 32
The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014, (the Order) came into force on 1 October 2014. Subject to certain exemptions, it creates a legal requirement for lettings agents and property management businesses to join a Government approved scheme so that tenants, landlords in the private rented sector and leaseholders and freeholders dealing with residential property managers, can if required, complain to an independent person for the purposes of adjudication and/or reaching a settlement to any dispute.	
<b>8    Service Level Agreement with National Trading Standards Scams Team</b>	33 - 46
This report seeks approval from the Joint Advisory Board to agree the Trading Standards Service working in partnership with the National Trading Standards (NTS) Scams Team in respect of the sharing of information and receiving referrals from the NTS Scams Team.	

This report provides information and an opportunity for the Joint Advisory Board to discuss areas of work the Trading Standard Service should prioritise during 2016/17 which will then be used to form our annual work plan.

## 10 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services (London Borough of Brent) or his representative before the meeting in accordance with the constitutions of both councils.



Please remember to ***SWITCH OFF*** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.